

# **PARKING POLICY**

Pleasantville resident students may park in the following academic lots overnight from **7:00 p.m.–7:00 a.m. ONLY**: A, B, C, D, E, F, G, H, U and X.

**Resident First Year/Freshman Parking Policy (Pleasantville Campus)**

Resident First Year/Freshman Students are **not** authorized to have vehicles on campus at any time (including weekends) for the duration of their first year (fall and spring semesters). Our policy reflects our goal to reduce the number of cars on campus. The University offers a daily shuttle service providing transportation for students on campus, to Memorial Plaza in Pleasantville and to the Elisabeth Haub Law School and New York City campuses. The current shuttle bus schedule can be found at the [Transportation website](#).

First year resident students who require a car on campus, due to extenuating circumstances, must submit a written petition to Vincent Beatty, Executive Director of Safety and Security at [security@pace.edu](mailto:security@pace.edu). First year students that are granted a parking exemption must display a permit and park their vehicles in Upper Lot R only. Any first year student parking elsewhere on campus will be issued a citation that they will be unable to appeal.

First year resident students who have not received a Pace University parking permit, but have been identified by other means as having a vehicle on campus, will be held responsible for violating this policy.

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## Payment of Citations

**Online:** Students may pay online via their Student Payment Portal.

**Mail:** Please include your Student ID number (if affiliated with the University) and a copy of the citation. Make check payable to \_\_\_\_\_ and send to:

Payment Processing Center  
861 Bedford Road  
Pleasantville, NY 10570

## Traffic & Parking Regulations

1. Pace University assumes no liability for damage or loss to private vehicles, their occupants, or contents while on University property. **Including accidents and acts of vandalism.**
2. Drivers on campus must obey all University regulations and all provisions of the New York State Vehicle and Traffic Law.
3. Parking and use of vehicles on campus without registration, permission from the University or in violation of regulations is prohibited.
4. Vehicles shall not be operated beyond posted speed limits. The campus speed limit is **15 MPH.**
5. No person shall park a motor vehicle other than in designated parking areas unless specifically authorized by the University.
6. Drivers must obey all traffic signs and directions from Security personnel who have been given the responsibility to enforce all traffic and parking regulations.
7. Failure to park within a designated parking space, within the lines, is a violation.
- !" Vehicles must be operated in such a manner as not to endanger or injure pedestrians, property or other vehicles and drivers. The Safety and Security Department will randomly enforce stop sign and unsafe operation of vehicle violations. Violators will **not be stopped** by the Security Officer. A citation will be emailed to the violator, or placed on vehicles windshield if seen on campus.#
9. Vehicles that are inoperative or abandoned on campus are subject to towing at the owner's expense. (See Section 1224 of the New York Vehicle and Traffic Law, "Abandoned Vehicles".)
10. A fine is a financial obligation to the University. **Fines must be paid prior to class /**

*housing registration and the release of grades, transcripts or diplomas.* Student citations will be placed on your bursar account. All citation activity accrued by a faculty/staff member will be posted to their traffic account.

11. Chronic violators of University regulations who accrue \$200 or more in fines will be reported to the Dean for Students or appropriate department heads for disciplinary action, or may be towed if circumstances warrant at their own expense. **The Safety and Security Department reserves the right to deny parking privileges to habitual violators.**

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## **Visitors**

All visitors to the Pace University Pleasantville and Elisabeth Haub Law School campuses that require parking must display a temporary tag on their vehicle dashboard. Members of the University community are responsible for their guests and the citations and fines they may receive. Students, faculty and staff may [apply for a temporary parking permit for their guests online](#). Visitors to campus must comply with all regulations in this guide. Visitors who do not comply with the parking regulations may have their vehicle towed or banned from campus. Visitors must park in Lots O, T & R.

## **Security Gate Procedure**

All vehicles entering the Pleasantville and Elisabeth Haub Law School campuses will be stopped

